

## Journal Biodiversidad Neotropical Editorial policy

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2. **Reflexion articles.** They present results of research on a specific subject, from the authors' analytical, interpretative or critical perspective, using original literature references (up to 20 references).
3. **Review articles.** They present results from an analytical revision of the literatura on a specific subject, integrating results from published research, with the goal of summarize the advances and trends on a particular subject. They include a deep and systematic revision of literature (up to 50 references).
4. **Short articles.** Brief document that presents original preliminary or partial results on a scientific or technological research that usually require a rapid diffusion, or a subject that requires urgent attention (up to 10 references).

Original texts should be included with the submission; no modifications adequately authorized by the editorial committee are allowed.

The acceptance of a manuscript will depend on a peer review process conducted by the editorial committee, in which the academic quality of the manuscript will be evaluated. The first step consists on an evaluation by a member of the editorial committee who will verify if the paper couple with the editorial requirements (Form 1). Then, the manuscript will be sent to two referees, experts on the work main subject. The identity of the referees will remain unknown for the authors and vice-versa, in a double blind process.

The referees will have two weeks to emit a detailed concept summarized on the Form 2.

Based on the referees' recommendation, a decision is taken, to accept or to reject the paper. If the manuscript is rejected, the work and the comments will be send back to the authors with the recommendations and corrections for the authors to decide either to publish the work in other journal or in other number of *Biodiversidad Neotropical*. The rejection of a paper is a definite decision and it is unappealable. If a paper is accepted with modifications, the manuscript along with the comments and recommendations of the referees is sent back to the authors for them to address these recommendations and prepare a new version of the manuscript. The authors will have two weeks to complete the corrections and resubmit the manuscript. The resubmission should accompanied by a detail letter to the editor, specifying how the corrections and changes suggested by the referees were addressed. The corrections in the text should be underlined for the referees to easily identify the changes. The Editor will take the final decision after analyzing the concept of the referees about corrections made by the authors.

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Submitted manuscripts should have the following structure and meet these requirements:

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**Keywords.** Keywords must be a precise and correct translation of the text in the Spanish or Portuguese version. It should follow all the already described editorial requirements for key words in the original language of the manuscript.

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#### Journal paper:

- DeWalt SJ, Schnitzer SA, Denslow JS. 2000. Density and diversity of lianas along a cronosequence in a central panamanian lowland forest. *J Trop Ecol.* 16 (1): 1-19.
- Palacios-Duque L. 2004. *Dos nuevas especies de Sloanea* (Elaeocarpaceae) del Chocó, Colombia. *Caldasia.* 26 (2): 429-32.

#### Books and monographs

- Isaza-Delgado JF, Campos-Romero D. 2006. *Ecología: una mirada desde los sistemas dinámicos.* Bogotá: Pontificia Universidad Javeriana; 356 pp.

#### Thesis and graduate works

- Duque-Montoya AJ. 2004. *Plant diversity scaled by growth forms along spatial and enviromental gradients.* (PhD thesis). Amsterdam: University of Amsterdam; 188 pp.
- Rayo-Pino Y. 2008. *Riqueza y uso de lianas y bejucos en el corregimiento de la Troje, Quibdó, Chocó, Colombia.* (Trabajo de grado). Facultad de Ciencias Básicas, Universidad Tecnológica del Chocó, Quibdó, Chocó; 47 pp.

#### Other type of publications

##### Available Works on line via Internet:

- Pérez R, Hernández A, Schnitzer S, Aguilar S. *Lianas of Panamá.* (En línea) 2010 (Acceso 26 de febrero) URL <http://ctfs.arnarb.harvard.edu/webatlas/lianas.php>
- Barragán-Castrillón B. 2007. Del análisis de la transmisión al análisis de la construcción: la emergencia del paradigma cognitivo en la educación en Colombia. [Revista en línea]. *Actualidades Investigativas en Educación* 7 (3) pp. 1-16. (Acceso 15 de mayo de 2008), en: <http://www.latindex.ucr.ac.cr/aie-2007-3/19-colombia.pdf>

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